

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
Center for Medicare  
7500 Security Boulevard  
Baltimore, Maryland 21244-1850



## **MEDICARE PLAN PAYMENT GROUP**

---

**DATE:** May 31, 2016

**TO:** Medicare Advantage Organizations, Cost Plans, and Prescription Drug Plan Sponsors

**FROM:** Cheri Rice  
Director, Medicare Plan Payment Group

**SUBJECT:** Release of Medical Loss Ratio (MLR) Reporting Tool for Contract Year 2015

Each Medicare Advantage Organization, Cost Plan, and Part D Plan Sponsor is required to submit an MLR report to CMS for each contract year pursuant to the regulations at 42 CFR §§ 422.2460 and 423.2460. This memorandum announces the release of the MLR reporting tool and instructions for Contract Year (CY) 2015.

The MLR reporting tool and instructions for CY 2015 may be obtained in the Health Plan Management System (HPMS) at: HPMS Home > Plan Bids > Medical Loss Ratio > CY2015.

The upload functionality for completed MLR reports will be available in HPMS beginning November 4, 2016. The CY 2015 MLR reports must be submitted by 11:59 PM Pacific Time (PT) on Friday, December 2, 2016.

The attestation functionality for MLR reports will be available in HPMS beginning December 5, 2016. The CY 2015 MLR attestations must be submitted by 11:59 PM Pacific Time (PT) on Friday, December 9, 2016.

Separate MLR guidance for Medicare-Medicaid Plans (MMPs) will be forthcoming.

Additional guidance regarding the MLR reporting requirements may be found at:  
<https://www.cms.gov/Medicare/Medicare-Advantage/Plan-Payment/MedicalLossRatio.html> .

Questions related to the guidance in this memorandum may be sent to [MLRreport@cms.hhs.gov](mailto:MLRreport@cms.hhs.gov).  
Technical questions may be addressed to the HPMS Help Desk at [hpms@cms.hhs.gov](mailto:hpms@cms.hhs.gov).